

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
FEBRUARY 15, 2023
10:00 AM
RED RIVER WATERWAY COMMISSION
5941 HWY 1 BYPASS
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Troy Roussell, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Troy Roussell, Commissioner Versa Clark, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Jacques Goudeau, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner Ronald Lattier, Commissioner James F. Maxey, Commissioner Michael Simpson.

Absent: Commissioner Michael P. Deville

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Marcus Long - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Kyle Smith - Engineering Supervisor, Mr. Dustin Hayes - Marketing Director, Mr. Brian Cespiva - Staff Engineer, Mr. Greg Upton - Legal Counsel.

3. **INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PERSUANT TO LRS 42:14**

Others Present: Mr. Ben Russo, Executive Director of Central Louisiana Regional Port; Mr. Robert Vinet with KSA Engineers; and Mr. Jason Dewitt, candidate for State Representative.

4. **APPROVAL OF AGENDA**

By motion of Commissioner Crutchfield, seconded by Commissioner Clark, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

5. **APPROVAL OF MINUTES**

By motion of Commissioner Greer, seconded by Commissioner Lattier, the minutes of the February 15, 2023 meeting were unanimously approved.

6. **TREASURER'S REPORT**

By motion of Commissioner Greer, seconded by Commissioner Clark, the Financials and Fund Balance Report for December 2022 and Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of January 2023 were unanimously approved.

7. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Approval of Contract No. RRW-822/Office Cleaning Contract: By motion of Commissioner Clark, seconded by Commissioner Lattier, the Commission unanimously approved the two year contract with Maids of Many, LLC (March 02, 2023 thru December 31, 2024) at a rate of \$1,300.00 per month for office cleaning services.

Consideration of Approval of Budget Amendment/Project No. 20-07/Contract No. RRW-791/Teague Trails Extension 2020: By motion of Commissioner Clark, seconded by Commissioner Lattier, the Commission unanimously approved a budget amendment to the aforementioned project in the amount of \$8,794.81 and the request for \$2,794.80 to be held in reserve.

b) **Land Management, Legal Affairs & Affirmative Action**

Consideration of Request for Acknowledgement of Change of Control/Dredge License/Pool 5/Portions of Tracts 24, 25, 27 & 29/29.5 Acres: By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Commission unanimously approved the request for Acknowledgement of Change of Control from Sunny Point Aggregates, LLC to Profrac Holdings II, LLC due to the sale of Sunny Point Aggregates, LLC to Profrac Holdings II, LLC.

Consideration of Request for Dredge License/Pool 5/Portions of Multiple Tracts/29.5 Acres: Request was taken under advisement. No action taken.

Consideration of Request for Dredge License/Pool 5/Portions of Multiple Tracts/238 Acres: Request was taken under advisement. No action taken.

c) **Recreation**

Consideration of Approval of Cooperative Endeavor Agreement/Shreveport-Bossier Sports

Commission: By motion of Commissioner Greer, seconded by Commissioner Clark, the Commission unanimously approved the cooperative endeavor agreement with the Shreveport-Bossier Sports Commission in the amount of \$51,662.50 for funding of 2023 events to be held on Red River.

Consideration of Approval of Sponsorship Agreement/Mr. Crappie: By motion of Commissioner Greer, seconded by Commissioner Lattier, the Commission unanimously approved the sponsorship agreement for the Mr. Crappie tournament event.

Recreation Area Status Report – Mr. Marcus Long highlighted the prepared report provided in the meeting packet, noting that there had been 80,000 visitors to the District recreation areas during the month of January 2023. Updated maintenance items include, but not limited to:

- Boat launches currently closed due to high water conditions: Teague Parkway, Stoner Avenue, Alexandria Levee, Ft. Buhlow, and Ben Routh

d) **Ports - None**

e) **Public Awareness & Marketing**

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Dustin Hayes, noted upcoming events:

- Bassmaster Classic
- KingKat Tournament
- Mr. Crappie Tournament
- Bassmaster Junior

f) **Personnel** - None

g) **Revenue, Banking & Budget**

Consideration of Approval of 2022 Surplus Inventory List: By motion of Commissioner Crutchfield, seconded by Commissioner Lattier, the Commission unanimously approved declaring the presented listed items as surplus and authorized staff to dispose of the items properly.

Consideration of Approval of Addendum to 2022 Audit Engagement Letter: By motion of Commissioner Crutchfield, seconded by Commissioner Clark, the Commission unanimously approved the addendum to the 2022 Audit Engagement Letter, increasing the contract price by \$5,000.00 for additional services required due to newly enacted GASB 87 requirements.

h) **Legislative** - None

8. **EXECUTIVE DIRECTOR'S REPORT**

- Red River Valley Association meeting to be held February 22- 23, 2023 in Shreveport at Sam's Town
- Corps of Engineers has received Fiscal Year 2023 funds for dredging and are currently working on a dredging contract
- This year's high water may bring a future need for dredging

9. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.

- Grand Ecore Additional Amenities Project – currently unable to proceed with work due to ongoing adverse weather conditions
- Poland Floating Dock Project – Currently under construction. Dirt work and forming work for the pavilion and comfort station are underway
- Alexandria Levee Park Project – slow construction progression

10. **GENERAL COUNSEL REPORT** - None

11. **CORPS OF ENGINEERS REPORT** - None

12. **RED RIVER VALLEY ASSOCIATION** - None

13. **OTHER BUSINESS**

- March 05, 2023 National Waterways Conference and Congressional visits in Washington, D.C.

14. **COMMENTS FROM THE PUBLIC** - None

14B. **EXECUTIVE SESSION**

By motion of Commissioner Simpson, seconded by Commissioner Crutchfield and unanimously approved, the Commission entered into Executive Session to discuss the following matters of litigation:

Discussion of Attorney-Client Privilege Matters

Immediately following Executive Session, by motion of Commissioner Goudeau, seconded by Commissioner Crutchfield and unanimously approved, the Commission entered into Regular Session.

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Goudeau, and unanimously approved, the meeting was adjourned.



JAMES F. MAXEY
SECRETARY/TREASURER



TROY ROUSSELL
CHAIR DESIGNEE